



Pontypridd High School

Pupil Exclusion Policy

'Learning and achieving together'
'Dysgu a chyflawni gyda'n gilydd'

Pupil Exclusion Policy

Date of policy:	January 2023
Adopted:	7 th November 2017, Wellbeing Committee Meeting Reviewed 8 th November 2019, Wellbeing Committee Meeting Reviewed: 26 th January 2023, Wellbeing Committee Meeting
To be reviewed:	Spring 2026
Member of staff responsible:	Deputy Headteacher, Leader of Wellbeing
Committee Responsible:	Wellbeing

1.1 Exclusions

Governors and Staff will endeavour to provide appropriate support for all pupils. However, a fixed term or permanent exclusion may result from the actions of any pupil(s). To this extent any decision to exclude;

- will comply with the terms of current School, LEA and Welsh Assembly guidelines (WAG Evidence Document No: 081/2012)
- will be regarded as a last resort at the end of a hierarchy of response escalation
- or, will be an immediate response to an act of behaviour, or situation, which is totally unacceptable to the school, and occurs during school hours or in extended provision (e.g. school clubs). This could include;
 - physical aggression to pupils, teachers and other employees
 - verbal abuse of pupils, teachers and other employees
 - threatening behaviour towards teachers and other employees
 - bullying of other pupils (including cyber-bullying)
 - theft
 - damage to property
 - drug abuse and / or drug dealing
 - use or threatened use of an offensive weapon
 - refusal to accept punishment or comply with school rules
 - indecent assault
 - racism

This list is not exhaustive.

All Cases

Whilst guided by this policy and all other guidelines, each case will be treated on their individual merit which may lead to a Fixed- Term Exclusion or Permanent Exclusion

Fixed-Term Exclusion

The decision to sanction a fixed-term exclusion can be made by the Headteacher or in his absence the most senior teacher may exercise the power of exclusion.

Fixed Term Exclusion Procedure

- Parents/Carers will be notified by telephone call and will receive an official exclusion letter
- Classwork will be provided for the pupil to complete during their exclusion
- A return to school meeting time must be agreed and attended by all parties (parents/carers, pupils and senior member of PHS staff) prior to return to school
- Following the fixed term exclusion, the pupil will go in front of the PHS Restorative Panel

- If a pupil is excluded for a total of 5 days in one term a report will be sent to the Governing Body Disciplinary Committee and the Local Authority.

- If a pupil is excluded for a total of 15 days in one term a report will be sent to the Governing Body Disciplinary Committee and the Local Authority and a Pupil Disciplinary Committee Meeting will be held.

Permanent Exclusion

A decision to exclude a learner permanently will usually be the final step in a process for dealing with disciplinary offences following a wide range of other strategies, which have been tried without success.

There may be exceptional circumstances where in the headteacher's judgement it is appropriate to permanently exclude a learner for a first or one-off offence.

Permanent Exclusion Procedure

The School will follow the Welsh Government Guidance in the event of a permanent exclusion ((Guidance Document No. 081/2012). This is supplemented by Local Authority Guidance.